Tabletop Zoom Room Controller • Setup Guide



Mounting the Desktop Touchpanel

The touchpanel has a weighted base that allows it to be placed on any suitable flat surface. For additional security, the touchpanel can be attached to a table or desktop.

- Connect an Ethernet cable to the LAN/PoE input (see figure 1, 1), on the next page) and run the cable through the cable guide (1).
- 2. Drill two holes through the desktop from underneath, 3.07" (78 mm) apart.
- 3. Attach the touchpanel with two #8-32 screws through the desktop from underneath into the two mounting holes in the base of the unit (A).

The touchpanels can also be mounted with the optional Extron SMA-2 swivel mount adapter, which allows them to be secured to the table and swivel up to 180° in either direction. Attach the SMA-2 to the mounting holes in the base (**A**) and follow the instructions in the SMA-2 Swivel Mount Adapter Kit User Guide.

Base

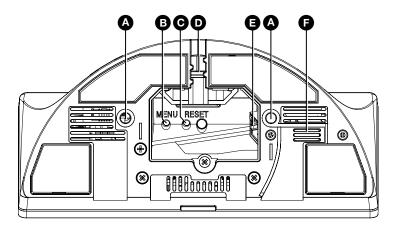


Figure 1. Base of Touchpanel

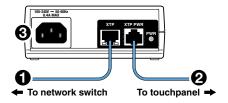


Figure 2. Connecting to a Power Injector

- Mounting holes (2) See "Mounting the Desktop Touchpanel", above.
- Menu button Allows user to enter or exit the setup menu.
- Reset button Allows the user to carry out a factory firmware reset.
- Cable guide The LAN/PoE cable is inserted through this hole at the back of the base.
- to this RJ-45 port. The power injector must be purchased separately. Figure 3 shows the Extron XTP PI 100. Your power injector may look different. Connect a straight-through Ethernet cable from the power injector to a switch or router (see figure 3, 1). This cable carries network information from the switch or router to the power supply input. A second straight-through cable carries the network information and 48 VDC from the power injector to the touchpanel (2). Connect the IEC

power cord to a convenient 100 VAC to 240 VAC,

LAN/PoE Connector — Attach the LAN/PoE cable

⑤ Speaker — A single speaker provides audible feedback for the user.

50-60 Hz power source (3).

ATTENTION:

- Do not power on the touchpanels or control processors until you have read the ATTENTION in the "Connecting Power" section of the TLP Pro 525, 725, and 1025 Series User Guide.
- Ne branchez pas les écrans tactiles ou les contrôleurs avant d'avoir lu la mise en garde dans la section « Connecting Power » du *TLP Pro 525, 725, and 1025 Series User Guide*.

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Rear Panel Features

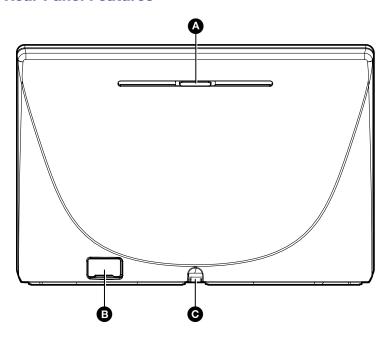


Figure 3. Rear of Touchpanel

- **▲ Status light** − Provides system feedback.
- **B** USB-A port Compatible with USB 2.0. The port is concealed behind a plastic cover, which can be removed with a small, flat-bladed screw driver.
- **G** Cable guide The LAN/PoE cable is inserted through this hole at the back of the base (see figure 1, **□**).

Configuration

1. When the device is powered on for the first time, select **Zoom Rooms Controller** and click **Next**.

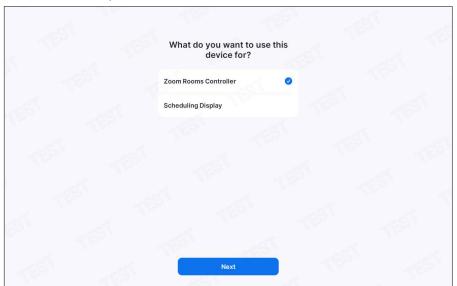


Figure 4. Select a Use for the Device

2. Click the settings (gear) icon (see figure 5, 1).

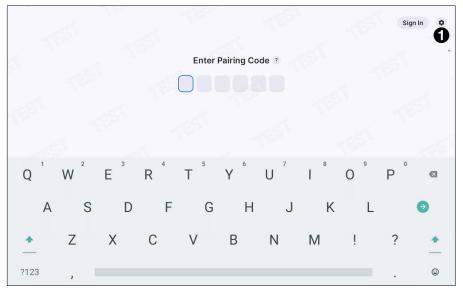


Figure 5. Click Settings Icon

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3. Click System Settings (see figure 6, 1).



Figure 6. Settings Menu

The Settings menu opens.

4. Click **System** (see figure 7, 1).

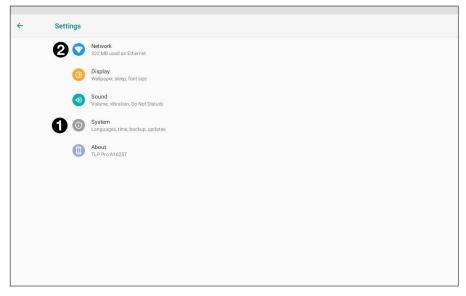


Figure 7. Settings Menu

The System menu allows you to configure Date & Time and Language.

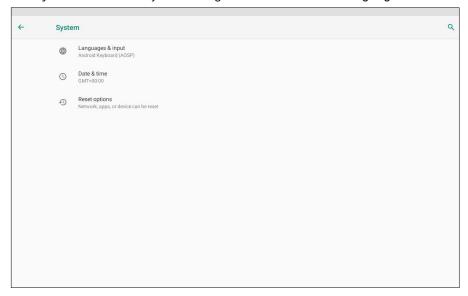


Figure 8. System Menu

- 5. Click Languages & input and use the options to select the language used by the application.
- 6. Return to the **System** menu and click **Date & time**. Use the options to set date and time automatically, or to set date, time, and time zone manually. You can also toggle between a 12-hour or 24-hour clock.
- 7. Return to the Settings page and click **Network** (see **figure 7**, **2**), on the previous page).
- 8. Use the toggle switch to select DHCP enabled or disabled.
 - If DHCP is enabled, the unit Host Name can be configured. All other network settings are read-only.

If DHCP is disabled, consult your network administrator to obtain a valid network IP address, Gateway address, Subnet mask, and DNS server.

NOTE: For more information about using the setup menu to configure the touchpanel, see the *Zoom Room Controller User Guide*, which is available at **www.extron.com**.

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Updating Firmware

- 1. Open Toolbelt.
- 2. Discover or manually add the device.

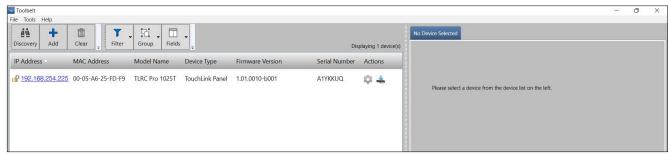


Figure 9. Toolbelt - Discover Devices

- 3. Select one or more devices to update from the Device list.
 - Single device selection <Right click> on a single device and select Update Firmware.
 - Multiple device selection To select multiple devices:
 - a. Hold down <Shift> and click on a range.
 - b. <Right click> and select Update Firmware or click on the Update Firmware icon in the Actions column.
- 4. Open the Firmware Uploader window by clicking Tools > Firmware Uploader....

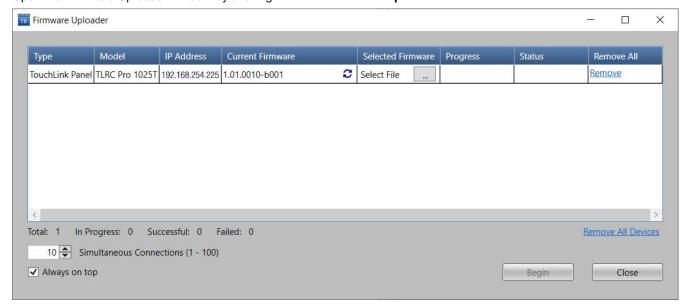


Figure 10. Toolbelt — Firmware Loader

- 5. Enter the credentials for each device if prompted.
- 6. Click Begin. Firmware Uploader begins to upload the selected firmware to the selected device(s).

The update process goes through the following states:

- Idle no upload taking place
- Uploading pre-installation
- **Verification** start of installation
- Installation installing selected firmware version on device
- Completion firmware upload successful

For more information about using Toolbelt to update firmware, see the Toolbelt Help File at www.extron.com.

For information on safety guidelines, regulatory compliances, EMI/EMF compatibility, accessibility, and related topics, see the **Extron Safety and Regulatory Compliance Guide** on the Extron website.